



Spring Harvest Holidays Job Responsibilities 2012

Name

Job Title **Seasonal courier (sports)**

Team **Programme Section**

Responsible To **Programme Manager**

Main Responsibilities:

- Working as part of the sports programme section, to deliver sports activities including the high season soccer academy, giving guests an appropriately challenging and enjoyable experience.
- Preparation of activities, preparation of venues, registration of participants, supervision of groups, storage of materials and cleaning up.
- Encouraging and supporting children, young people and fellow team members with appropriate words, actions and prayer.
- To attend and participate in daily programme team meetings, including playing an active part in prayer meetings.
- Preparing and delivering short talks, Bible readings and presentations as part of the soccer academy, or evening worship for children and young people as is required.
- To have particular attention to health and safety issues and to the well-being of guests, ensuring that the field, multi-sports area and other facilities are safe and hazard free.

Other responsibilities may include:

- Organising guest activities including walks, cycle rides and trips off-site
- Assisting with the organisation of sports activities, including boules tournaments and similar events
- Assisting with the evening celebration, including stewarding and preparation of the venue, musical and dramatic support, clearing and tidying of the venue
- Participation in the evening entertainments programme
- Assistance in other aspects of the running of the site including bar and restaurant work
- Cleaning of accommodation, assistance at worship and other events.
- Other duties as required by the Senior Management Team.

A staff handbook will be provided to you, prior to the start of your work in France. Please read this carefully as it specifies a number of important policies to which all employees need to adhere, including health and safety guidance.